**ACC – VI executive Monday 1 November 2021 7.00 pm by Zoom**

**Draft Minutes**

*Present: Catrin Brown, David Lemon, Christine Fordham, Barb Baker, Laura Darling, Martin Hofmann, Garth Stewart, Josh Slatkoff, Janelle Curtis, Jane Maduke, K T Shum, Derek Sou, Mike Hubbard, Graham Smith, Evan deVault, Anya Reid*

Meeting called to order at 7:04 pm

**1**. **Adoption of the agenda**

Moved: Mike Hubbard; Second: Jane Maduke. Carried.

**2. Adoption of the minutes of the executive meeting 27 September 2021**

Moved: Jane Maduke; Second: Christine Fordham. Carried.

**3. Matters arising*:***

* Memorial Fund matching and Contingency Fund: Following the September executive meeting, $3,000 from the club general funds were put into the Contingency Fund; no matching donation was made to the Memorial Fund. The policy on matching fund donations will be reviewed at a future meeting.
* TNF feedback: Kara did attend, but has not asked for funding, as she has not yet led enough trips.
* Back copies (pre-1992) of the Island Bushwhacker Annual are on the website and may be found by searching for the year. Instructions will be added to the website to clarify the procedure.

**4. BCMFF**  *Laura*

With the recent changes in provincial health orders, full capacity events at the Farquhar are now possible. The plan is to have two showings (matinee and evening) on January 23rd. Even if only 70% of the seats are sold, it would be profitable (see attachment for details), at a ticket price of $30. Additional ways to publicize the event should be found (e.g. through social media), but Laura will need someone with those skills to do so. The UVic Outdoors Club would be a useful contact. The on-line version of the festival will be available soon and will have different content than the in-person show. We will also be a contact point for the Vancouver Mountain Film Festival.

**Motion**: That on 23 January 2022, ACC-VI hold a matinee and evening showing of the Banff Centre Mountain Film Festival with tickets priced at $30. Moved: Mike Hubbard; Second: Garth Stewart. Carried.

**5. Finance update** *Garth*

Statements to the end of October are attached. The balance in the chequing account is about $37,000 and total assets are approximately $70,000. The BCMFF generated $1,400 revenue, with a bit more still coming in. About $4,000 of the amount in the chequing account is actually the equipment fund, which is not labelled explicitly. Donations for 2021 (budgeted at $2,500) have not yet been made, as they will be decided at the next meeting. No expenses have been billed yet from the education program, although events have been held; Garth will check with Ian Sou as to the amount outstanding. The cost for summer camp bursaries was $3,115, less than the budget of $3,500 as only 7 children attended.

It was noted that managers of budgeted programs do not need approval from the executive for expenditures, unless they exceed the budget.

The only National club website link for donations to the section is for the hut, and adding more options is too complicated, so Jane and Christine will add a notice to the website to say that donations to the section should still be made through that hut link, and to notify the section where the money is to be applied.

**6. Vaccination Status for Club Trips and Events**  *Catrin/Martin*

The PHO guidelines require proof of full vaccination for indoor events. Outdoor events such as day trips and the barbecue are presently at the discretion of trip leaders, as there are apparently no specific PHO guidelines for them. Therefore it should be made clear in the trip posting whether vaccination proof is required or not; it should be a required field in the trip posting form, with vaccination required as the default. This should apply to all trips and events, and notification of it is to be sent to the membership. Current trip leaders will have to clarify their requirement if they have not done so already. For longer trips with indoor accommodation or shared common areas vaccination will be required.

**Motion**: That on any wilderness trip with shared common areas, all participants must be fully vaccinated. Moved: Martin Hofmann; Second: Mike Hubbard. Carried.

**7. National Update** *Christine*

The latest section meeting was better attended than the spring. A book on the history of the ACC has been commissioned and will need section input at some stage during the 5-year project, likely from Lindsey Elms for ACC-VI. National has a number of committees that are looking for members, including the risk and technology committees.

The ACC awards are being revamped, and a code of conduct will be issued soon.

The Kokanee hut is restricted to 8 people only because of septic field issues.

Overall membership has been declining (although our section numbers are up).

The North face program may move away from camps to a mentorship approach in which guides come to sections to deliver training.

Nominations for candidates for vacant National offices will now be for 3 or 4 qualified people, and no recommended candidates.

**8.****Hišimy̓awiƛ**  *Martin*

The hut has been open since July, and essentially fully booked through the end of October. There are sporadic bookings through next winter, so the finances are in good shape. The helicopter lift went well and cost less than had been budgeted. Some maintenance work remains: the camera for monitoring snow levels has stopped working; there is still some water leaking during storms, probably around the door; there is some evidence of attempted break-ins (minor damage to the door & lock), so a door-monitoring camera will be installed.

The trail builder from RSTBC gave us a report on the state of the trail; most of the problems are between the lake and the hut, and it is not clear what needs to be done to rectify them. An outhouse at the lake is recommended, but without addressing the question of how it would be maintained (an outhouse at the trailhead should also be installed). There is a kiosk now at the trailhead with space for notices about garbage, sanitation, etc..

**9. Access and Environment** *Barb*

The regional district manager was given a tour of the Cokely and Arrowsmith trails. We are presently in talks with the Mosaic Lands and Resources manager about public access on the Cameron Main road. The Comox Lake access agreement is coming up for renewal; little use has been made of the current one, but that may be because of pandemic restrictions, and those who have used it have been very happy with the system. Barb will go ahead with negotiating its renewal and reminding the membership of its existence, probably via a newsletter article.

**10. Website Update** *Jane, Evan*

A sidebar has been added to the Trips and Events page, with a calendar view and an instructional video. The About US tab now has a history section with information up to 1929. The rest of the website has been cleaned up and streamlined. Evan has renewed the web hosting for this year, and is looking into moving to a better one next year.

**11. Trip and Event Schedule and Leadership** *Christine/KT*

The request for trips produced a fuller schedule for October and November, but we’ll need to keep promoting further trips. Some more leaders are coming forward, so KT will manage the list of those who can post themselves rather than via Karun. Catrin is planning to compile a list of possible locations for leaders who are looking for places to hold trips.

As discussed in the last meeting, the budget for leader incentive swag has about $300 left. There are 7 qualified candidates. Options are dry bags with the ACC-VI logo, which would cost about $30 each, minimum order of 20, which exceeds the budget but would be available for next year. Other options, such as hats are also being considered. Minimum order quantities in most cases would require an advance on next year’s budget, to which there was general agreement. KT and Catrin will bring a specific proposal to the next meeting.

The item on privacy issues and Zoom communications was deferred to the next meeting. The upcoming National Code of Conduct may address this issue.

**12. Upcoming Events**  *Catrin*

Tom Hall’s house is no longer available for the Christmas party, so an alternative is required. Possibly it could be held outside at Swan Lake in the gazebo (if it is still there) as a winter barbecue. How many would attend is uncertain, given the ongoing pandemic; so perhaps other ideas such as several different short hikes and a potluck should be considered.

The site for the AGM needs to be found; possibly Swan Lake on a Thursday, combined with a Zoom option like the slide shows. The Mountain Centre at Mt. Washington may be possible, and will be investigated, but attendance there could be questionable, given the accommodation configuration. The date is tentatively February 10th, when Swan Lake would be available.

**13. Island Bushwhacker Annual2021** *Catrin for Rob*

Submissions for the 2021 edition are still being sought, along with ideas for the 50th anniversary edition in 2023.

**14. Summer Camp**

Discussion on cost policy deferred until next meeting.

**15. Next Meeting**

December 6th, 7:00pm.

Meeting adjourned at 9:23pm

**Attachments**



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