**Draft Minutes ACCVI Executive Meeting 15 Jan 2024 by Zoom**

Present: (12) Dave Suttill, David Lemon, Christine Fordham, Gordon Kyle, Mike Hubbard, Catrin Brown, Garth Stewart, Chad Katunar, Barb Baker, Janelle Curtis, Josh Slatkoff, Laura Darling.

Meeting called to order by David at 7:04 PM

**1. Adoption of Agenda**

In an effort to keep the meeting moving, suggested time allotments to each agenda item were made (totaling 87 min). Changes to agenda: Add Memorial Fund under 15 Other Business.

Motion: That the agenda be adopted with above noted change. Moved: Mike, Seconded; Gordon, Motion carried.

**2. Adoption of minutes of Exec Meeting of 7 Dec 2023**

Motion: Adoption of minutes of Exec Meeting of 7 Dec 2023 with two typos noted.

Moved: Catrin, Seconded: Mike. Motion carried.

**3. Matters Arising**

Nothing to note.

**4. Finance Update** (Garth)

**a.** The Balance Sheets and Profit and Loss Statements as of Dec 31 2023 were presented as posted on Discourse. If there are any questions, please contact Garth.

**b.** A draft Budget for 2024 largely based on 2023 was presented for discussion. While the overall constraints of the budget will be maintained, a number of items were proposed to change (up or down) based on projected needs. These included Education, Leadership subsidies, Family Camp subsidy, IBA, Newsletter, Website maintenance, and Memorial Fund. A Final Budget to be circulated to Executive prior to presentation at AGM in Feb.

**5. National Club Update** (Christine)

**a.** Select members of Executive (incl. Josh) now have access to our membership list.

**b.** We (exec?) are now covered by Directors insurance. It’s not clear if this applies to non elected members..

**c.** ACCVI has just received it’s share of membership fees for July – Oct. (Contributions for Nov-Dec have not come in yet)

**6. Communications** (Janelle)

**a.** We are looking for a contribution to the Portrait View section of the newsletter for March.

**b.** Lindsay Elms had volunteered to help edit the IBA. As we are hoping to get around 30 submissions, the deadline has been extended to Feb 15.

**c.** Tiny Letter Replacement: Mailchimp is the preferred replacement with the addition of some add-ons. Likely cost is $20 - $30 per month. Tiny Letter is good till end of Feb. Josh will begin testing Mailchimp in Feb, with the changeover beginning in March. Users will be the same (Catrin, Josh, David, Janelle). Catrin will put out a High Points in early Feb, noting an extension to the IBA deadline to 15 Feb.

**7. Equipment** (Mike)

Mike Hubbard’s written summary of gear storage needs/solutions provided the basis for much discussion (risks, cost, expectations, optics etc). It was finally agreed that Mike would provide a revised motion containing more detail was to what would be expected, and that it would be sent out to the 12 executive members present for an email vote.

*Subsequent to this, an email with a revised motion was sent out Jan 22nd with votes to be sent to David L and Mike H by Jan 31st. However this was not to be the end of it, as some expressed desire that an in person vote/discussion at the next exec meeting would be preferred.*

**8. Access** (Barb)

Cottonwood access has been worked out with a manual key to be delivered to Vivian who lives in the Cowichan Bay/Cobble Hill area. The club will pay for a one time refundable deposit on the key. Details for access will be posted on the Website under Information for Trip Leaders.

Road access to Mt Adder will likely remain closed until Spring due to the rock fall.

**9. Summer Camp** (Laura/Mike)

Mike announced that 2 people, Rachel and Chad, had stepped forward to organize a shortened summer camp (2 weeks total) under the Adventure Tourism Policy Incidental Use Exemption. There was some discussion about the club’s previous history with FN “consultation” **(**Hišimy̓awiƛ and summer camp), and the desire by some to ensure communication with FN about present plans. Rachel and Chad alone will handle any FN notification that is deemed necessary for this endeavor. David L will let Geoff Bennett know the situation.

At present the club has access to 6 reserved spots at the Elizabeth Parker Hut. We have until the end of Feb to opt out without penalty.

**10. Education and Leadership** (Gordon)

Rachel has won the most points for trip leadership, and so will get the coveted jacket at the AGM. The top 3 or 4 will be offered swag from our inventory.

**11. BCMFF** (Laura)

Things are well under control. 850 (of 1000) tickets sold so far. Local sponsors include Island Guides Vancouver Island, Robinsons, Valhalla, and Fjallraven. Mary has material for displays well in hand. Garth will be there to help with our table.

This will be Laura’s last go at organizing the BCMFF. Everybody thanked her for all the time and effort she has put in. Joanne Verano may take over with things needing to ramp in July for next year.

**12. Hišimy̓awiƛ**

No Report.

**13. Executive and Volunteer vacancies** (Mike)

A motion was made to formally nominate Mike as the Nominating Committee for next year’s Executive and Volunteer Vacancies.(*The Secretary didn’t get who made the motion and who seconded, but it carried unanimously.)*

Among the names being proposed were:

Chad and Rachel : 2 Week Summer Camp

Sheila Nykwist: member at large

Becky Noble: Secretary

Deniz is stepping down from Education, as is Dave from Secretary and we still need a Kids and Youth coordinator.

The rest of the Executive will continue to serve in their present capacity, maintaining continuity into next year.

**15. Other Business** (David)

**a.** AGM Reports: David L will need reports from the various committees in advance of the AGM to be held at Swan Lake on Feb 13th.

**b.** Memorial Youth Fund. Due to lack of applications, the deadline for same will be further extended to the end of Feb (or March?)

**16. Next Meeting** (David)

To be determined by the new executive after the AGM.

Meeting adjourned at 9:00 pm