**Draft Minutes ACCVI Executive Meeting 29 August 2023 by Zoom**

Present: (8) Dave Suttill, David Lemon, Christine Fordham, Jane Maduke, Garth Stewart, Deniz Aydin, EJ Hurst, Josh Slatkoff.

Meeting called to order by David at 7:05 PM

**1. Adoption of Agenda**

Motion: That the agenda be adopted as presented. Moved: Garth, Seconded; Jane, Motion carried.

**2. Adoption of minutes of Exec Meeting of 22 June 2023**

Motion: Adoption of minutes of Exec Meeting of 15 May 2023. Moved: Deniz, Seconded: Jane. Motion carried.

**3. Matters Arising** (David/Garth)

**a.** Hut Booking deposits. Two examples (Cedric and Dylan) were given for how past non refundable Hut booking deposits were onerous on people leading trips that involved hut stays. Discussion supported the need for an VI Section policy on hut deposits (for National huts and Hišimy̓awiƛ ).

Christine raised this at her Spring meeting with the National club. They now allow 30 day cancellation without penalty. This seemed to satisfy our concerns about coming up with non refundable deposits at the time of booking.

**b.** Memorial Fund Investment Options.

In response to concern that the handling of the Memorial Fund must reflect the trust that donors have in contributing to the fund, it was felt that it was time the executive dealt with this matter, which has been before it since 15 May 2023. The original May report was reviewed and updated by Garth on August 24 and presented for discussion at the meeting.

The Status quo (Option 1) has the Fund being self managed by Geoff Bennett through Odlum Brown with a high ratio of fixed income to equities, Catrin Brown having co signing authority.

Option 2 would see the Memorial Fund continue to be self managed but with a more diversified portfolio of equities and fixed income, about 60/40 respectively. Geoff would continue to manage the Memorial Fund with professional advice from Odlum Brown.

Option 3 would move the investments in the Memorial Fund to 100% fixed income.

Option 4 would ask ACC National to manage the fund on ACCVI’s behalf.

Geoff, Christine and Garth in reviewing the matter for the Executive focused on Options 2 and 3. There was much discussion on how to proceed and whether the two equities currently invested, Algonquin and Toronto Dominion should continue. The recent contribution of $13,000, which significantly increases the amount in the Fund, has prompted interest to address this matter. There was concern that there were not enough members present (only 8) to come to come to a decision. Two members not present (Mike H and Tom H), had indicated favoring Option 2. In the interests of allowing a decision at this Exec Meeting, a motion was proposed.

Motion: That the executive vote on one of the 4 options. Moved, Garth; Seconded Jane: Carried.

In the subsequent vote, 6 members present voted for Option 2, and 1 voted for Option 3. *Note: There were 8 members present at the start of the Zoom meeting, so the Secretary is not sure if this meant that there was one abstention*.

Christine indicated that she would be leaving the Options Committee, while Geoff and Garth would continue with it. Catrin still officially has cosigning authority for the Memorial Fund until a replacement is named.

**4. Finance Update** (Garth)

Both Balance Sheets and Profit and Loss Statements were presented as posted on Discourse. While the Profit & Loss statement is current to August 22, 2023, the Balance Sheet as presented does not reflect the current balances in the investment accounts at Odlum Brown. The 2023 year-end balances of the investment accounts will be reported at the AGM in January. If there are any questions, please contact Garth.

**5. National Club Update** (Christine)

**a.** ACC National will be having a Virtual Section Forum Fri – Sun, Oct 12 – 14. Our Executive is invited to participate in whole or in part. Any one interested is asked to get in touch with Christine Fordham for details. She will be sending out the agenda.

**b.** The membership list is now accessible and Josh has the email with instructions for access. There are still some hitches with ACC National’s web site .

**c.** Other news of note:

* Changes to their hut deposit policy (mentioned last meeting)
* They will no longer *recommend* any particular candidates for offices requiring a vote from membership. They will simply list those with proper qualifications only.
* The results from the Student Outdoors Clubs webinar are coming.
* The Canmore Club House will be giving 50% discounts in the off season.
* The Vancouver Island Mountain Centre (at Mt Washington) is for sale, likely for the cost of its financial dept ($700,000). ACC National is not interested at this time. This is a potential business opportunity that individuals may be interested in. Info will come out in our newsletter.

**6. Communications** (Janelle)

Paper copies of the Bushwhacker Annual have now been distributed. Janelle will continue collating submissions for next year’s edition.

**7. Equipment** (David)

Tom Hall wants to divest himself of responsibility for storing the summer camp equipment. Mike Hubbard wants to see this on the agenda for the next meeting. At present the equipment (including tables, toilets, surrounds, stove etc) is stored in a 10 ft X 12 ft shed. We are hoping not to need to rent commercial storage as the cost for that would be ~ $200 per month.

**8. Access** (Barb – not present)

No Report

**9. Summer Camp** (Laura – not present)

The summer camp committee needs members. Right now Laura is the only remaining active member. It was mentioned that Becky Nobel of Qualicum Beach might be interested. A call for volunteers will go out in the newsletter.

**10. Education and Leadership** (Allison? - not present)

No Report. Allison was invited but did not respond. Likely need to find someone else to look after this activity

**11. BMFF** (Laura – not present)

Laura was not able to attend. She submitted an update (via email to David) indicating that she had received the BCMFF contract from the Banff Centre and would be signing it.

**12. Website** (Jane/Evan – neither present)

Jane commented that ACCVI executive email list should be removed from the (clickable portion of) the website to alleviate the problem of spam. She wondered if this might be affecting Allison. She will look into making this aspect of the website more secure. Possibly by moving the contact list to a Captcha guarded PDF file.

**13. Hišimy̓awiƛ** (EJ Hurst)

* Aug 4-6 saw a work party on the trail from the lake to the hut
* The scaffolding has been moved from the E side to the W side
* The visitor information book has been updated
* There has been some vandalism to the “No Fires” sign
* Placement of a composting toilet for the lake is out as it would require locating on 2 ft of soil, therefore a fly out one will be preferable.
* They have drinking water information signs ready to go up
* The hut is fully booked through Nov 6th

**14. Executive and Volunteer vacancies** (David)

* The usual list of vacancies still need filling (Education/Leadership, and High Points
* The Photo contest needs someone to collate entries. It is likely that Gord Kyle will MC the event
* Deniz indicated willingness to take on Education

**15. Other Business** (David)

**a.** The Summer BBQ is in hand. Leadership awards will be presented to Janelle and Derek. David L to make sure they will be in attendance

**b.** Fall Slide Shows. Gord has people lined up for Oct and Nov.

**c.** Photo Contest. Brian won’t be doing it. David will see if Neil will take on collation of entries.

**17. Next Meeting** (David)

October 17th

Meeting adjourned at 8:40 pm

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