**ACCVI Executive Meeting 29 March 2022 7:00 PM by Zoom**

Present: David Lemon, Catrin Brown, Dave Suttill, B Baker, Garth Stewart, Liz Williams, Mike Hubbard, Allison Caughey, Christine Fordham, Dylan Gothard, Jane Maduke, Laura Darling, Evan Devault, Graham Smith, Janelle Curtis, Josh Slatkoff, KT Shum, Martin Hofmann, Val & Lindsay.

Meeting called to order at 7:05 PM

**1. Adoption of agenda**

**2. Adoption of Minutes 17 January 2022**

Several items were in need of amending:

Item 4: Needed a motion capturing agreement on the Financial Statement that was attached.

Item 6: The person working with Laura Darling to promote The BCMFF was Joana Verano.

Item 9: Needs to reference the attachment of the recommendations of the Summer Camp Committee. This will include the decision to attach a summary Summer Camp cost spreadsheet to the treasurer’s report at the AGM, and will also that no decision was made on creating an equipment depreciation report.

**3. Matters Arising**

**a.** New Executive Members welcomed to the executive: Allison Caughey (High Points), Dylan Gothard (Education) and Dave Suttill (Secretary).

**b.** Addition to Summer Camp Policy: It was suggested that fees for equipment rental by Youth (18 yrs and under) attending summer camp family week be waived. There was some discussion as to where surplus fees collected for summer camp should go. Policy for surplus fees from the Heli Fly-in Summer Camp was to provide refunds if surplus exceeded 5% of the costs. Equipment rental was charged for youth up to 2021

To clarify the policy on Youth equipment rental a motion was put forth.

**Motion**: Youth will not be charged for Equipment rental for any scheduled trips, including Summer Camps, Trail Rider and New Immigrant programs. Moved Catrin Brown, Seconded and Carried (unanimously).

 **c.** AST requirements for winter trips in avalanche terrain: Much discussion ensued around having a requirement for AST1 certification or higher for winter trips in avalanche terrain and whether this should apply just to trip leaders or participants as well. Concern was expressed that specific reference to formal requirements might cause omissions to come in to play with respect to insurance etc. It was noted that paper qualifications in themselves do not mean much. Trip leaders are too some degree screened before they can post trips, and it is up to them to ensure that participants are capable. The ACC at the national level requires that digital multi antenna transceivers be used in avalanche terrain and that participants be familiar with their use and that regular practice be encouraged.

**Motion:** Trip leaders must have AST1 for trips in avalanche terrain and participants should have AST1 training at the leader’s discretion. Moved: Martin Hofmann; Seconded; and Carried (unanimously).

**4. Financial Update** (Garth Stewart)

Not a whole lot for consideration right now. We are sitting on a relatively large GST rebate along with a fair amount of membership dues which have come in during the 1st 3 months of the year. An up to date balance sheet along with projected profits/losses for 2022 was attached to the agenda for information.

**a**. Updating signing authorities: Right now Mike H, Colleen K, Garth S and Catrin B have signing authority. David L needs to go on the list and Catrin needs to come off. Since Coast Capital has scheduled a major computer upgrade April 8 – 11, it was suggested they get to get together to make the necessary updates after that.

**b.** Procedures for major expenses: Since the club gets back 50% of the GST rebate for money spent, it would simplify things to pay major expenses through the club rather than by individuals for later claiming. It was also noted that some expenses might be better dealt with through e transfers rather than credit cards. Major expenses include ski camp, summer camp and helicopters. It was recognized that the Summer Camp Committee looks after a lot of its expenses internally. The question of GST rebates came up again. Right now these all go to the club’s general revenue.

**Motion**: That the Section (ACCVI) pay directly for all major expenses both summer and winter. Moved Garth Stewart, Seconded, Carried.

**5. Banff Centre Mountain Film Festival** (Laura Darling)

Laura gave a summary of the state of affairs with respect to the upcoming live/in person BCMFF April 3rd. We are not getting the usual response for this presentation. As of Monday the 28th March only 50% of the seats were sold. Laura along with Joanna Verano (who is helping), have been getting promotional material out via club email, Facebook, news letter, TC on line site, paper posters, and 15 local news media. Volunteers for helping at presentation night were sought from the executive present. Evan and Catrin will do the table. Dave L and Derek Sou will do the door.

**6. Communications** ( Janelle Curtis and Allison Caughey)

**a.** Bushwhacker: Janelle spoke briefly. No new business.

**b.** High Points: Allison had a number of observations about how the Club is seen from a professional communications perspective. She was concerned over the increasing number of emails that are sent out (87 in 2020, 91 in 2021 and 24 so far in 2022) and that many may be going straight to people’s junk folder. She also noted the number of media we were using (Facebook, Website, Discourse, Instagram) to regularly update members on activities. She felt that the once weekly High Points email posting would be a good place to consolidate this type of information. She pointed out we should be making more of a distinction about what information goes out to the general public and what goes to members only. She felt that our public face needed to be tweaked with the development of a Mission Statement, and the inconsistency in the clubs abbreviation (ACCV-VI vs. ACCVI) needs to be addressed. People were divided on the abbreviation. It was generally agreed that the High Points would go out on Fridays so it could include a link to Mosaic forest access. There was general agreement that we should ruminate on the dissemination of information via High Points until the next executive meeting before formally adopting any changes. Those interested in shaping the discussion should get in touch with Allison directly.

**7. Access and Environment** (Barb Baker and Geoff Bennett)

**a.** Location of radios/keys for Mosaic gate access. Barb gave an update on the current situation. Two sets of radio and keys along with one spare battery are located at Val and Lindsay’s house in Courtenay for the Comox Lake access to Strathcona Park. Mosaic has now issued the club a 3rd key for the Great Central Lake access to the Park. To make best use of this we need to locate an access package in the Port Alberni area. There was some discussion about where the package should be located. At present there is one other person in the Port Alberni area besides Barb that might be available as a pick up/drop off point. We will need to get 2 radios (with only one battery as the spare battery presently in Courtenay can be used for the 2nd radio).

**Motion**: That Barb will purchase 2 radios along with one battery for the Port Alberni access at an estimated cost of $1000.00. Moved, Seconded and Carried.

**b.** Greening of Club Activities. This was further to Geoff Bennett’s written submission to broaden our mission of “responsible access” and “minimizing impact” to include aiming to be “carbon neutral”. There was no consensus as to what this meant with carbon zero being the hot button word. Certain activities such as helicopter flights and use of propane in the hut are carbon heavy. Car pooling was an obvious step in this direction and something we were already doing. It was mentioned that the Calgary Section had something about sustainability practices for its summer camp guidelines that we might be able to draw from. This was clearly an issue that would require further discussion and was not going to be properly addressed at this meeting.

While not a formal motion (?) it was agreed to ask Geoff look into this further and report back. Anybody interested should contact Geoff.

**8. Summer Camp** (Liz Williams)

 **a**. Covid vaccination status and Summer Camp. Liz was concerned that with the loosening up of covid restrictions could we still require proof of vaccination status for participants. There was some discussion regarding easing of public health recommendations and the potential emergence of further variants in the future. In keeping with the current practice of leaving such matters up to the discretion of trip leader/coordinators, we would support her decision on this.

**b**. Regarding attendance and interest, Liz had some concerns for when and how to formally open up registration. She anticipated keeping the cost to around $600.00 but fuel costs might alter this. It was agreed that Liz would coordinate release of information with Allison (High Points) and Jane/Evan (Website).

**9. National ACC Update** (Christine Fordham)

**a**. National business has been conducted via zoom meetings.

**b.** No one has applied for the North Face Leadership program.

**c**. Some members of our executive need to renew their membership.

**d**. National elections are coming up. Votes must be received by 5 PM MDT on April 29th 2022. Members should be receiving an email with the details. Christine recommends Isabelle Daigneault for President.

**10. (There was no # 10)**

**11. Website** (Jane Maduke/Evan Devault)

No new business.

**12. Hišimy̓awiƛ** (Martin Hofmann)

**a.** The hut has been around long enough now for things to break and show their wear.

**b**. Martin is looking for new volunteers to be part of the hut committee to tackle maintenance and repairs etc.

**13. Education and Leadership** (Catrin, Ian Sou)

Education and Leadership committee met in early March and welcomed Dylan to help Ian with education. The leadership list and points are active, and we are communicating with leaders.

**14. Slide Shows** (David Lemon)

We are looking for a volunteer to take over as coordinator for the monthly slide shows and for someone to look after the refreshment table, both starting this Fall.

**15 Other Business** (David Lemon)

David L thanked Janelle for taking responsibility for the Bushwhacker Annual. Janelle will follow up with Catrin about getting the printed version out for those requesting it.

**16.** **Next executive meeting** in 4 to 6 weeks, date yet to be determined.

Meeting adjourned at 9:57 PM