**ACC – VI executive meeting**

**Wednesday, 14 June 2017, 7.30 pm Draft Minutes**

*3449 Blue Sky Place, Victoria V9C 3N5 Tel. 250-477-5806 (chez Catrin)*

Present: *Catrin Brown, Mike Hubbard, David Lemon, Derek Sou, Lise Gagnon, Liz Williams, Mary Sanseverino, Chris Jensen*, *Martin Hofmann*

Skype: *Christine Fordham, Clarke Gourlay*

1. **Adoption of the agenda**

Moved: Mike

Seconded: David

1. **Adoption of the minutes** of the executive meeting 27 April 2017

Amendments

Moved: Liz

Seconded: Mike

3. **Matters arising:**

a) Hut committee update *Chris*

*progress/construction report*

Quotes for construction are very close to the budget.

Pacific Truss Co. is producing the prefab floors & walls. Work parties at Chris Rattan’s not needed.

Snow pack is two meters deep. Waiting for it to melt before construction can begin.

Washout at Marion Main, due to plugged culvert. 50 cm of road bed is gone.

Assessment done meets wilderness road standards, therefore it will not be repaired.

Fire crew from Port Alberni have offered to repair the road as best as they can.

Need to get an 18 ton crane truck through with building supplies.

Local First Nations will provide three yellow cedar posts for the front of the hut.

Lindsey met with documentary film director. They are going up to 50/40 on June 25.

Volunteer archeologist to go in the area, and report on archeological sites nearby.

Volunteer coordinator is needed for work parties at 50/40, in late July or early August.

Volunteers are needed for the initial camp set-up, for crews of 8 for 5 days at a time. Spreadsheet to indicate construction managers’ availability, skills and availability of workers would be helpful to coordinate the work parties. BAND.us is a great tool for organizing events. Can do polls. Derek can help set it up.

b)Arrowsmith trail maintenance : *Russ/Barb*

*plans for work parties in July*

RDN has jurisdiction over the park and they are providing prefab steps, to be flown in.

Work parties for July 8-9, overseen by Russ, and July 15-16, needs a coordinator.

c)Access issues *Catrin/Barb*

*next steps post-election*

Post-election limbo. Alois has sent a letter to the government.

Barb’s access report: the bridge over the Franklin River has collapsed. The Inland Trail is dependent on this bridge. Barb is going out on a field trip with the CEO of Island Timberland to look at critical access corridors.

4. **Treasurer’s report** *Clarke*

We are in great financial shape. Not spending much.

Core subsidy budget is $3000. We are over committed by $200, due to three North Face trips this year. Alois and Colin are underspending their Education budget.

Two applicants were accepted into the North Face summer camp. Discussion about club policy regarding tuition refunds, before or after course completion.

Agreed to accept Clarke’s wording regarding submitting proof of course completion for tuition reimbursement. Prepayment will be considered for the North Face course.

5**. FMCBC** *Caroline/Russ*

No report.

6. **National Club** *Christine*

*report from spring meeting*

Meeting in Whitehorse, Yukon. Refer to Christine’s report.

Our section is very well organized and active compared to other sections across Canada.

Praises to the Vancouver Island Hut Committee.

7**. Summer camp update** *Liz*

Three weeks at Lone Goat. Two spaces on week two, advertised in National News Net.

New tent has been set up. Supplies are being reviewed. Equipment is good to go.

Travel document for directions to staging area, will be sent out by camp managers.

Mary will draft a document to address frequently asked questions.

E-transfers are now set-up for payment, forwarded to Clarke.

Peggy will be stepping down from the Summer Camp Committee. Need 1 or 2 new members to join Liz and Jeff.

8**. Monthly newsletter** *Mary*

Mary brought forward a proposal to change the newsletter from a monthly (10 months of the year) to a quarterly publication (one for each season) In-Design, professional software used for publications, which requires some expertise. It would be great to get someone who is familiar with this software to take on the editorial role and Mary will coach them. Mary would stay on as coordinator if we accept the proposal. We would also produce a one or two-page document for monthly announcements. Suggestion to talk with the Communications Committee about taking on this task. Our section is the only one that does a printed annual publication. Other sections are producing online publications. Suggestion to find someone to create an index for trip reports submitted to the Bushwhacker.

9**. Distribution of the Bushwhacker Annual** *Catrin for Sean*

Sean is producing the Bushwhacker. It will be available in mid to late July. We have 500 members. How can we limit the costs of distribution? Suggestion to have members who would serve as distributors. Mail out the publication to all members outside the CRD.

10. “**Vancouver Island-150*”*** update *Catrin / Mary*

Have a more prominent link on the webpage. An icon would be helpful.

11*.* **Position changes** *Catrin*

Walter has stepped down as Safety Person. To be filled at the next AGM.

Alois is taking on the role of the ACC Competencies Profile Working Group.

12. **Date of next meeting** (s) *Catrin*

**Wednesday 6th September at 7:30pm**, location TBA.

13. **Any other business**

None