**Minutes**

**ACCVI EXECUTIVE MEETING: TUESDAY MAY 12TH AT 7.00 PM at Mike’s residence**

**Attendees: Chris, Martin, Mike, Russ, Colleen, Christine via Skype, Robie, Liz**

**1. Adoption of the Agenda.**

**Motion to adopt agenda**. Moved by Liz, Seconded by Colleen. All in favour. Motion carried.

**2. Adoption of the March 23rd 2015 Executive Minutes**

**Motion to adopt March 23rd, 2015 Executive minutes.** Moved by Russ, Seconded by Chris. All in favour. Motion carried.

**3. Action Items on March 23rd Minutes**

**Krista: Courtenay BMFF.**

Krista absent. Bring forward to next meeting

**Robie: Spring FMCBC meeting.**

Robie: Will attend on Saturday and address VI access issue.

Discussion: Robie presented Tourism Vancouver Island trails document prototype for executive review/comment. Discussed charitable organizations being under the microscope for advocacy. Colleen: 10% of group’s budget allowed for advocacy. Question raised as to whether or not donations for court costs etc. count as advocacy.

**Martin: Change name IQ award. Leader check list on website.**

Done and Done. Karun is currently utilizing it.

**REPORTS**

**4. Chair (Mike)**

Current state of schedule looks good.

Gear rentals were slow this winter due to lack of snow, but there were some rentals.

Barb has filed report on Alberni Valley access issues.

Russ and Mike going up to get ready for Arrowsmith weekend work party on Friday.

**5. Treasurer (Colleen)**

Finances are in good shape to date.

Note: last month’s concern that education and subsidy money was almost spent.

The current status is:

$3600 between courses and subsidies is left (some of which is committed). $2100-2800 uncommitted. Received $1200 for courses.

The first aid course ended up with 8 people.

There have been fewer applications for subsidies to date.

Summer Camp money is coming in.

**6. Hut committee (Chris)**

Chris: Committee met April 14th to discuss details on hut location short list. Recommendation from meeting is 5040; Adder; Cobalt lake area. They would like a motion from executive to go public with that intention, requests for permits, government consultation, First Nations consultation etc. Factors weighed for the decision included: traverse potential, year round highway access, ski potential, crown land, non-park, very scenic, multiple access points (Ex. Taylor river, Klitsa), forest service road access, helicopter access. The intention is for hut is to be modelled after huts on sunshine coast.

Discussion Liz: presentation package for consultation is important preliminary step. Anticipate questions. Colleen: there is a budget for special projects.

**Motion:**

**That the Executive supports the general area from 50/40 to Klitsa for a hut to be built and that the hut committee may proceed with public engagement on the concept. Moved by Chris, Seconded by Martin. Unanimously carried.**

**Motion:**

**That the Executive to approve discretionary funds of up to $500 without further authorization. Moved by Colleen, Seconded by Liz. Unanimously carried.**

**7. Summer Camp committee (Liz)**

Liz: The Summer Camp committee met on April 28th. Camp bookings are going well. To date: Week 1 is full. Eight are registered for week 2 (with 4 tentative). Ten are registered for week 3. Lesson learned: As 3 weeks were a struggle to fill this year: In future, first schedule two weeks for summer camp. If demand is high enough then book 3rd week.

Shorter flying distance will lessen flying costs; Bear canisters are ordered and are on their way; VHF radios to be discussed. Week 1 tent raising is scheduled at Cedric’s.

Dan Smith of UVic is interested in borrowing the summer camp tent for UVic for 1 week. $400 for a week. Liz to get more details. Jeff to talk to Dan.

**Motion:**

**That the executive authorizes the renting of the older camp tent in Sept to Dan Smith of UVic at $20 per person per week with a security deposit of $200. Moved by Robie, Seconded by Russ. Unanimously carried.**

**Note: A 3 person orientation required.**

VHF Radios. Mike spoke to Industry Canada. Then phoned Ottawa. Marine licenses aren’t good for land based VHF radios. Generally used without licence with caution. Liz: issue is the radios we have are not programmable. If there is a need programmable radios should be purchased. At least 2 would be needed in most cases. Main purpose to talk to helicopter pilot if necessary i.e. in case of poor weather delays. Needs assessment, not mandatory, just an emergency precaution. Chris: emergencies use sat phone, plb, or spot. This is a case of logistics not emergency. If necessary Blackcomb helicopters should be loaning radios programmed with their frequencies. Use of radios without a license not a good idea. Executive recommends speaking to Blackcomb in this case.

**Action item: Liz to contact Blackcomb Helicopters.**

**8. Leadership Committee (Christine)**

The ACC National Meeting is coming up. Christine requests items to bring for agenda. Mike: insurance for trail work on park trails. Does the insurance policy cover a work party?

**Action Item: Mike to enquire about long term situation.**

**Leadership:** Contest, points are put in Newsletter regularly. Waivers are coming in slowly. Website has been updated.

**9. Education Committee (Harry)**

Harry Absent: bring forward to next meeting.

Discussion: Martin: education information is confusing to locate on website. Information on when/where should be on schedule not on education page.

**Action Item: Martin to send email to Harry and Karun to that effect.**

**10. Any other reports.**

**Trailrider: Caroline:** Monthly trips continuing. Occasional struggle to find sufficient volunteers.

**Motion: That the executive authorizes Caroline to add running add for Trailrider program in the Bushwhacker and to add contact information as non-executive coordinators. Moved by Caroline. Seconded by Robie. Unanimously carried.**

**OLD BUSINESS**

**Colleen:** Memorial Fund: only Kristen Walsh has taken up the offer of the grant.

**10. Appointment of Safety Committee (Walter Interested but only available until May 2016 and then on sabbatical)**

Mike: Walter is interested in the role but is going on sabbatical.

Discussion: Christine: National doesn’t need someone from every section. Russ: Walter can do section based tasks before his sabbatical i.e. checking gear etc. Perhaps Stephanie could co-lead with Walter.

**Action Item: Mike to contact Walter.**

**11. Mt Arrowsmith trail work. (Russ)**

**Russ: may be need for rebar, there may be small cost.**

District of Nanaimo is expressing concern that Island Timberlands is becoming more restrictive with access to their lands. There is now a gate on the road to the start of Judges Route.

No one from District of Nanaimo has been there. Mike and Russ will be visiting the area with representative from the District of Nanaimo.

**12. VHF radios (Mike)**

Topic already covered in section 7 Summer Camp discussion.

**13. Schedule and Stats (Karun)**

Karun absent. Bring forward to next meeting

**NEW BUSINESS**

**14. Accident Reporting – with reference to Walter Moar’s email of May 4th. (Mike)**

ACC National would like accidents reported for tracking purposes. Mike requested that Walter prepare and submit report.

Discussion: All avalanches must be reported. Agreement that the report should be submitted for the ski camp avalanche.

Accident Reporting Guidelines are part of the leadership handbook on the website.

**Action Item: Mike/Russ contact Golden Alpine for report copy to submit report for ski camp avalanche.**

**15. News Letter – Neither Mary nor Cedric available for September and October. (Mike)**

As both Mary and Cedric will be away for the September and October newsletter publications there is an opportunity for someone else to substitute. This would be a good opportunity for someone to learn the software. Ask Mary to put note in newsletter.

**Action item Mike to ask Janelle to send out note for volunteers.**

**16. Any other business.**

None.

**17. Next meeting.**

Scheduled for Monday July 6th 2015.

**18. Adjournment.**

**Motion to adjourn**

**Moved by Christine. Unanimously Carried.**