**ACC – VI executive meeting**

**7.00 pm Monday 21 November 2016**

**Minutes**

**Attendees:** Russ Moir, Cedric Zala, Krista Zala, Caroline Tansley, Martin Hofmann, Chris Jensen, Colleen Kasting, Peggy Taylor, Tom Hall, Mike Hubbard, Catrin Brown, Robie Macdonald

via Skype: Christine Fordham, Colin Mann

**1.** **Adoption of the agenda**

Moved by Mike, Seconded by Robie

**2. Adoption of the minutes of the executive meeting 5 October 2016**

Some minor amendments to names and typos were noted

**Motion to adopt the amended minutes of the executive meeting of 5 October 2016**

Moved by Russ, Seconded by Tom

**Action Item: Add Year to all 2016 minutes - Caroline**

**3. Matters arising:**

**a) Hut committee update: *Chris/Martin***

*Progress and fund-raising update*

-Congratulations to Rick Hudson and the Fundraising team, they have surpassed milestone of $45,000 for Island Coastal Economic Trust application.

-last month the hut committee applied for the Provincial Permit

-sent out referral letters to stakeholders who have 30 days to provide input.

-there is a chance the permit may be received by end of 2016

-the website refresh underway

-the hut committee prefers to wait until the permit is received prior to asking for cash donations. Grants and promissory notes would be preferred.

-Tom checked into partnership agreements and met with the director of Sites and Trails. Charging fees and online registration is allowable based on our requirements tbd.

-the Victoria School Weather Network is interested in installing a weather station at the site.

-ACC National will consider Rick’s request for a contribution in early December

-depending on the permit status pre-construction may be able to start February

**b)Access issues*:***

***Report back from meeting with Andrew Weaver and next steps Rob***

-Rob wrote a note to Andrew who sent back instructions to send letter to the Minister of FLNRO copied to Andrew and Leader of NDP.

-the letter should come from Section

-Barb still liaising with Island Timberlands

**c)Arrowsmith trail maintenance: *Russ***

-Russ will publicize a date in June

-Last meeting decided to advertise with more lead time for the spring.

-Barb is communicating with Alberni Ramblers

-the RDN and Alberni Valley Outdoor Club Tech visited the site; will comply with their design recommendations.

**Action Item: Finalize date in June to begin advertising - Russ**

**d)Youth camp / grant update *Catrin for Geoff***

*2017 grant application*

-Applications due end of January for the 2017 application

-there is $600 available

(note this was later amended to a smaller amount on review of the memorial fund investment)

-the $1400 awarded to Carlos Mac in 2016 has not yet been spent

-Carlos still would like to run the course and plans to purchase equipment

-Elicia Gilmore is the current manager of planning and youth coordinator for Uclulet FN.

-We should coordinate with the current Uclulet youth coordinator and discuss transferring funds to the Uclulet FN.

**e) TNF winter leadership*: Catrin***

*section endorsement*

-the section has endorsed Clark Gourlay’s application

**f) Summer camp trailer use feedback *Catrin***

Cedric extended thanks for financial support of trailer maintenance.

**f) Christmas parties:**

* Victoria - 9 December – *organization / budget* ***Catrin***
* Up-island – 26 November – *publicity?*

-Russ and Lynn and Tom are working to organize the Victoria Christmas party.

-Up-island party- Catrin suggest sending out a note to membership. Colin will email receipts to treasurer for reimbursement.

**g)Data projector and Power Point software purchase update *Peggy***

-the projector has not yet been purchased as it has been on back order

-purchased and installed the PowerPoint software on laptop

-Up-Island slide shows could use the old projector and it could be stored up island

**4. Treasurer’s report – *see attached files* *Colleen***

* *purchase of new dome tent*
* *advance payment of hut and lodge trips*

-The 2016 Budget was underspent

-Most revenue is generated by the BMFF event which is still to happen this year

-Summer Camp fund $1676 left, can use this to purchase the tent.

-Cost: $4080Cdn. + Shipping + Tax ~ $5000

-Purchasing through National because of discount (normally $5000 usd+)

Discussion: Plan going forward; eliminate the summer camp fund as there is no longer a reason for a separate fund. The summer camp fund was created for a special case. Accounting details will be documented but not as a separate fund.

Colleen: Up until now, hut camps and ski camps and summer camps normally balance to $0. Generally individuals pay to book a hut ahead of time. Colleen suggests a policy that the club might pay for a hut ahead of time; this would eliminate risk for individuals but create risk for the section. Colleen, should there be a new policy for how to book things ahead of time. Should the club put money down?

-It hasn’t happened yet that a camp has not filled up. But what happens in this case?

Suggestion: windfall “profit” from summer camp should be reinvested instead of refunded. Need motion to amend. Anything over 5% refunded and this is section policy; would need a motion to amend it.

Discussion: the budget should be managed over time, some years may be over some may be under. This year’s summer camp was the first in seven years to go over budget. But what happens if summer camp goes over again?

**Action items: review previous minutes. Discuss again in spring time. Colleen to prepare budget.**

**5. Donations for 2016 *Colleen***

*see attached email previously sent by Colleen*

Discussion re: options:

-Avalanche bulletin

-Arrowsmith Search and Rescue (They need the money)

-Campbell River Search and Rescue (Colleen to check out)

-Climbing on Quadra : Phil Stone has put funds to good use in the past

-VISTA (VI Spine)

-VI Marmot Recovery

**Action item: Colleen to circulate final list of organisations to receive funds**

**6. BMFF - update on sales and plans *Krista***

-Tickets have sold out

-there will be a few more tickets to be released later and night of there may be some more tickets.

-$2000 more has been raised than last year as expected

-MEC is offering 10% off merchandise the day afterward for anyone with a BMFF ticket.

-need help with the booth and handing out programs

-ideas for booth display: hut information/pamphlets, Chris check with Rick prior to displaying the brochure.

***7*. FMCBC *– update Barb / Rob***

-FMCBC has a new director, Chris Ludwig

-FMCBC has contracted an environmental law group who wrote a report regarding enhancing public access to private land.

-It appears to be a delicate situation as currently government is not able to force people to give access to their land.

-the VI Spine Trail could be a legacy for the government

-there are ways of encouraging the powers that be to pay attention to this issue.

**8. Report from National Meeting *Christine***

*Report previously distributed by email. Feedback required on section priorities.*

-An online waiver option was discussed; the option is unlikely in the near future as national is waiting for CMH to have some case law on the matter

-A representative of another section would like a “list of priorities” from each section for items that national could assist with over the next 3 years.

Discussion: Priorities the national club could assist our section with include: leader retention, hut funding, website (national database), social media/online scheduling, access to private lands.

-Need ideas for priorities submitted by Nov 30th.

-Kudos to National for the online registration system

**Action item: Christine to distribute section’s priority list for comment.**

**9. Leadership Recognition Contest *Christine***

Prizes for the 2016 Leadership Recognition Contest will be awarded at AGM in January

-The leadership program has been going for 2 years

-Many thanks to Christine, Russ, Colin, Martin for their work on the Leadership recognition Program.

-Discussion re: options, ideas and possibilities for the program in 2017

**Motion: To set aside $1000 in the 2017 Budget for the Leadership Program.**

Moved by Christine, Seconded by Mike. All in favour. Motion Carried

-Should there be any changes to the rules?

Discussion:

-Weighting for longer trips?

-Should there be more weighting for number of trips as opposed to length of trips; or one day vs multi day trips?

-Longer trips take particular responsibility that is not involved in day trips

-Different weightings get too complicated

**10. AGM Saturday January 28th 7.00 pm *Catrin***

* nomination committee and process
* VIMC bookings etc.
* reports at the meeting
* new executive positions

-this year’s AGM is at VIMC on the last weekend in January.

-the price is $60 (down from $80 last year)

-the club committed to filling 40 beds, this creates a small liability but a good deal.

-so far there has been good commitment level

-call for more trips and workshops on the AGM weekend.

-Colin will organize AST 1 and Intro to backcountry skiing

-potluck dinner Saturday evening.

-rooms will be first come first server

**Action item: All to write report for their area of responsibility.**

Discussion re: new executive:

-who may be interested in standing for election, possible candidates

-possible new executive positions such as Social Media or Communications position and education coordinator deputy

-the Chair appoints a nomination person

-the nomination person engages the existing executive for interest and determines recruitment needs.

-all positions are open for election, Treasurer, Secretary, FMCBC Rep, and Membership need filling.

-Russ volunteers to be the nomination person.

**Action Item: include item in the newsletter re: executive nominations and election.**

**11. Date of next meeting (s) – *to be set by new executive after AGM*  *Catrin***

**12. Any other business**

**Summer Camp**

-2 or 3 week option at Assiniboine Provincial Park-O'Brien Meadows

-the group camp site accommodates 25 people

-Discussion re: number of weeks and number of participants, summer camp committee to discuss optimum numbers