**ACC–VI Executive Meeting**

**Thursday 28 April 7.00pm**

**Penzance Road, Victoria**

**Draft Minutes**

Attendees: *Catrin Brown, Chris Jensen, Walter Moar, Martin Hofmann, Tom Hall, Colleen Kasting, Mike Hubbard, Peggy Taylor, Caroline Tansley*

*Christine via Skype*

*Alois Schonenberger*

**1. Adoption of the agenda**

*Motion to adopt April 28th 2016 Agenda*

*Moved by Tom, seconded by Mike. All in favour.*

**2. Adoption of the minutes of the executive meeting 17 March 2016**

Colleen: clarified the Memorial fund line item. $100 will be withheld from the $1400 grant as per Memorial Fund policy until the project is finished and report written for Bushwhacker.

*Motion to adopt March 17th, 2016 amended minutes: Moved by Colleen, seconded by Martin. All in favour*

**3. Matters arising:**

**a) Hut committee update *Chris***

-Chris Ruttan will be installing signs and trail counters shortly

-May 15th the Hut Committee will participate in a trip up 5040 led by Chris Ruttan

-Hut design elements underway and Liz Screemin has been a wealth of information for design.

-The Hut Committee is looking for input on design - one storey or two? Considerations are snow pack, and foot print size, floor plan layout etc.

-The Hut Committee is seeking volunteer positions: structural engineer and fundraiser, graphic designer.

-On track for authorization in the fall-from FLNRO for Forest Range Practices Act-Recreation Site designation.

**b) Bushwhacker progress *Catrin for Cedric***

-The Annual will be available at the May slideshow

-Final printing is underway for 375 copies

-The cost is approx. $5/copy to mail.

-Members are being encouraged to attend slide show to pick up their copy to save mailing costs.

-Total cost to produce is approximately $3882.

**c) Summer camp update *Peggy***

-Wee are well on the way to filling both weeks

-Week 2 is full, week 1 almost full, volunteer for a membership for a manager for week 3

-Would like to guage if there is enough interest from membership for week 3

-The Tent Raising is schedule for June 18th

-Jeff Beddowes is helping with latrine rebuilding and shower repairs

-Bear boxes: general feedback is the lid design was unpopular, designed poorly and not water proof.

-The camp committee is looking into new lid design: water proof, better locking mechanism and hinges

-Quote for repairs: $160+tax $70 materials, $90 labour; ~ $180/lid: ~$800 total

-Need Executive approval for expenditures above $500.

*Motion:*

*That the Executive supports the payment for the renovation of 1 bear box and lid on a trial basis. If the summer camp committee is satisfied with the design they may proceed with remainder.*

*Moved by Mike, Seconded by Catrin. All in favour. Motion carried.*

**d) Update on Crest Creek Crags maintenance and Strathcona Park bolting issues**

***Alois***

Regarding bolting:

-Alois had a number of talks with BC Parks (Andy Smith) and SPPAC (Strathcona Park Advisory Committee) and CAS BC.

The bolting policy was clarified:

-In the wilderness areas bolting is not permitted without BC Parks’ permissions.

-BC Parks can approve exception permission with a good argument (i.e. safety).

-They will be sending letters to stakeholders (including ACC-VI).

-When we get the letter disseminate with membership.

-There was no discussion regarding changing bolting policy only for clarifying this policy.

**Action Item: Alois raise topic of pitons and safety/emergency bolting with Parks**

Regarding Crest Creek Crags:

-Alois had discussions with BC Parks, Phil Stone, Alan, and Chris Ruttan

-From a BC Parks liability standpoint they want someone in agreement to maintain the area.

-They do not want maintenance happening without an agreement.

-Phil and SPPAC committee are looking for a signed agreement.

-A signed agreement is necessary for the place can continue to be used.

-There will be meetings with interested parties i.e. Strathcona Park Lodge, Alan-CAS BC

-Moving forward CAS BC may be interested in being signatory and sharing responsibility,

-Some discontent with BC Parks Proposal by some groups

-The Heathens no longer maintaining Crest Creek.

-There will be a SPPAC meeting in June.

**Action item: Alois** will remain involved and inform Executive

**Related item: Equipment**

Alois is leading a Quadra Island climbing trip in June. Would like to request the purchase of two 60m ropes,

**Action item: Chris** to follow up with costs

*Motion:*

*That the executive approve the purchase two cragging ropes and one alpine rope; 60 and 70m, dual pattern ropes.*

*Moved by Mike, Seconded by Catrin. All in favour. Motion carried.*

**Rope Logs:**

Walter has created a rope log for trip leaders to track rope history.

**4. Treasurer’s report - attached *Colleen***

Finances are in good shape

There have not been many applicants for course subsidies.

**Action Item: Catrin** to add note in Bushwhacker newletter: Money is available in budget for course subsidies and encourage people to take advantage.

Note that $750 spent on leadership is from last fiscal year. Still have $1000 available for this fiscal.

**5. Leadership points update and incentive scheme *Christine***

-Leadership points have been tallied up to the end of March and published in the Bushwhacker.

-Few waivers are being submitted to the librarian

**6. Upcoming national meeting *Christine***

-Leadership survey results will be compared with other sections

-New database and new website: access to membership list will be brought up

-Accident psychology will be discussed at next meeting

Topics Christine may discuss: our Summer Camps, bolting in Parks

**Action Item: All** send additional discussion items to Christine

***7*. Safety Update *Walter***

-Ropes: Mike and Walter have reviewed our ropes.

-Rope logs were created.

- Discussion regarding policy on helmet use: It’s up to individual trip leaders whether helmets should be worn or not. Discussed if there should be an ACCVI guideline for when helmets should be used.

Extended Absence:

-Walter will be gone for 1 year. Contact will be on best efforts basis. Walter would like to continue the Safety committee work when he returns

-It was noted there has been a gap in reporting from the Education committee.

**Action item: Catrin** to contact Harry

**9. Summer barbecue *Catrin***

Tentative: Thursday August 25th at Tom’s house.

**10. Date of next meeting *Catrin***

Tuesday June 14th 7pm

**11. Any other business *Mike***

ACC National Canmore has acknowledged Colleen with Don Forest Award after 2.5 years of service.

*Meeting adjourned at 9.00 pm. Motion by Mike.*

*Financial statements attached*

**Balance Sheet to March 31, 2016**

**Assets**

Current Assets

Chequing/Savings $48,392.74

Total Current Assets $48,392.74

Other Assets $ 4,877

Total Assets $53,269.74

**Liabilities and Equity**

Equity $53,269.74

Total Liabilities and Equity $53,269.74

**ACC VI Actuals to Budget 2016: Jan 1, 2016 to March 31, 2016**

|  |  |  |  |
| --- | --- | --- | --- |
| **Income** | **Budget 2016** | **Actual to Feb 29** | **Actuals to Mar 31** |
| Banff Film Festival | 17,000 |  |  |
| Contributions and Advertising | 150 |  |  |
| Equipment Rentals | 500 |  | 135 |
| HST/GST recoverable | 1,000 |  | 772 |
| GST Rebate from 2015 |  |  | 136 |
| Investment Income | 450 | 450 | 450 |
| Transfer in from the Memorial fund | 1,000 |  |  |
| VI Section membership dues | 5,800 | 1415 | 1790 |
| Course fees | 3,000 | 110 | 150 |
| Interest | 25 | 5 | 6 |
| Donations Memorial Fund | 200 |  |  |
| Summer camp 2016 |  |  | 7500 |
| Summer camp Lake O’Hara |  |  | 6930 |
| Total | **29,125** | **1980** | **17,869** |
| **Expenses** |  |  |  |
| Banff Film Festival | 3,000 |  |  |
| Bushwacker Publication | 4,000 |  |  |
| Leadership | 1,000 | 712 | 712 |
| Special Projects |  | 78 | 78 |
| Education | 4,000 | 631 | 894 |
| Course subsidies | 5,000 | 904 | 904 |
| Donations to other organizations | 2,300 | 50 | 50 |
| Donations to the memorial fund | 400 |  |  |
| Equipment Purchases | 600 |  | 537 |
| Misc projects and events | 1,500 | 493 | 540 |
| Postage and Delivery | 225 |  |  |
| AGM, Banquet and BBQ & Xmas party | 1,000 | 932 | 932 |
| Slide shows and meetings | 750 | 350 | 350 |
| Youth Grant Payouts | 1,000 |  | 1400 |
| FMCBC | 3,000 |  |  |
| Camps contingencies | 300 |  |  |
| Website and maintenance | 250 |  |  |
| Up-island events | 800 |  |  |
| **TOTAL** | **29,125** | **4150** | **6397** |
| **Difference** |  | **-2170** | **11,472** |

Notes:

* Summer Camp Lake O’Hara down payment of $1127 paid in 2015
* Ski camp 2017 down payment of $3750 paid in 2015
* Down-payment for 2017 AGM of $753 paid in 2016